

## Personal Details

Note: The information you provide will be treated as confidential and will only be seen by the relevant staff or Trustees

SURNAME FIRST NAME DATE OF BIRTH

ADDRESS

POSTCODE

HOME TELEPHONE NUMBER

OFFICE HOURS TELEPHONE

MOBILE TELEPHONE NUMBER

EMAIL

Do you hold a current driving licence other than a provisional one? YES  NO

National Insurance Number

### REHABILITATION OF OFFENDERS ACT 1974 (Exceptions Order 1975)

For most jobs you do not have to disclose convictions for earlier criminal offences. The nature of this job includes contact with people who are vulnerable and therefore falls outside the scope of the provisions of the Rehabilitation of Offenders Act which relates to spent convictions. It is important for this job that you do disclose any previous convictions. It will be a requirement for this post that DBS checks are undertaken.

Failure to disclose any previous criminal convictions against you could result in dismissal or other disciplinary action. Any information given, either when returning your application form or at interview will be entirely confidential and will be considered only in relation to this application.

Please note that any convictions listed here will not automatically bar you from employment.

### REFERENCES

Please give the names, addresses and telephone numbers of two people who may be approached for a reference. One of them should be your present or last employer.

Name:

Name:

Job Title:

Job Title:

Address:

Address:

Telephone:

Telephone:

Email:

Email:

### DECLARATION

I confirm that to the best of my knowledge the information given on this form is true and correct and can be treated as part of any subsequent contract of employment.

Signed:

Dated:

